

Duke Child Life Internship Program

Thank you for your interest in the Child Life Student Internship Program at Duke Children's Hospital. Duke's internship is designed for senior and graduate level students from the fields of child life, child development, early childhood education or other related fields with a strong child development emphasis. The internship is an unpaid, intensive, clinically based program spanning 15 weeks and covering more than 600 hours of direct patient care.

Duke's internship program is offered three times a year in Spring, Summer, and Fall:

Internship Offer and Acceptance Dates for 2017/18					
Internship Session	Application Deadlines	Interview dates	1st Offer Dates	Acceptance Dates	2nd Offer Date
Winter/Spring 2017	Sept 5	Late September – Early October	October 11, 2016	October 12, 2016	October 13, 2016
Summer 2017	Jan 5	Late January - Early Feb.	February 9, 2017	February 10, 2017	February 11, 2017
Fall 2017	March 15	Late March - Late April	May 3, 2017	May 4, 2017	May 5, 2017
Winter/Spring 2018	Sept 5	Late September – Early October	October 10, 2017	October 11, 2017	October 12, 2017

If you are interested in applying to the Duke Internship program, please continue to the applicant requirements and materials listed below:

Applicant Requirements:

- Active enrollment in a college or university throughout the duration of the internship experience
 - College/University and Duke must sign and agree to an affiliation contract before internship start
 - Liability insurance for the student must be provided by the college or university
- Completion of 1 or more courses taught by a Certified Child Life Specialist (CCLS) which meets the Child Life Council requirements for certification.
- Completed practicum experience(s) under the direct supervision of a Child Life Specialist
- Minimum cumulative GPA: 3.5
- Completion of at least 100 hours of volunteer experience (paid or unpaid) with medically complex children (medical camp, hospital, clinic, rehab facility, inclusive classroom or daycare, etc.).

All interested applicants must submit ALL of the following completed materials to be considered for an interview as an intern student:

Application Materials:

- Completed Duke Intern Application (page 6)

- Completed Common Internship Application created by the Child Life Council.
- 200 to 500 word written essay describing your philosophy of Child Life, the strengths you will bring to an internship, areas in which you would like more growth, and how you envision an internship experience to contribute to your professional goals.
- Two sealed and signed letters of recommendation (one from someone who knows your academic qualifications and one from someone who has supervised or observed you in a field experience).
- Current resume with education and field experiences to date.
- A cover letter that explains your reasons for choosing Duke.
- A letter from your academic advisor that clearly states what academic credit you will receive (if any) and any specific academic requirements you will need to accomplish during this experience.
- Certified and sealed official college or university transcript(s).
- Official CLC Eligibility of Assessment Report.

**All materials must be postmarked by the application deadline date to be considered for the practicum.*

Please send the entire completed application and materials to:

Student Internship Coordinators
Michelle Ashford, CCLS & Tracy Lamar, CCLS
Child and Adolescent Life Program
Duke University Medical Center
Box 3417
Durham, NC 27710

****The Duke Mail system will only accept applications sent through the United States Postal Service.
If you send your application through UPS, FedEx, or any other service,
please use the following address:**

Room 1934
Duke Children's Health Center
2301 Erwin Rd.
Durham, NC 27710

If you have questions regarding the Duke Internship program, please contact:

(919) 681-4349
Michelle Ashford, CCLS
or Tracy Lamar, CCLS