AUTHORIZATION TO RELEASE MEDICAL RECORDS AT DUKE RALEIGH HOSPITAL*

Patient Name:_____

Medical Record Number:_____

Date of Birth_____

Social Security Number:_____

If mailing this form, please send to:
Duke Raleigh Hospital
c/o Health Information Management
3400 Wake Forest Road
Raleigh, N.C. 27609

Fax: (919) 954-3716
Phone: (919) 954-3150

I authorize and request Duke Raleigh Hospital (a component of the Duke University Health System) OR

_____ to release information from the medical records of the Patient listed above to: (Name of Person/Physician/Organization)

_____
(Person/Physician/Entity TO RECEIVE records-please be specific)

to be mailed to:_____
(Address)

_____

The specific information for the following dates of service: _____

INFORMATION TO BE DISCLOSED (check the appropriate boxes and include other information where indicated):

- ☐ Summary Health Information
  (Includes Discharge Summary, History and Physical, Radiology, Pathology, Laboratory, and Dictated notes)
  - ☐ History & Physical (e.g. doctor visit)
  - ☐ Discharge Summary
  - ☐ Operative Report
  - ☐ Immunization Records
  - ☐ Comprehensive Record
  - ☐ Radiology Reports
  - ☐ Laboratory Reports
  - ☐ Emergency Department Reports _____
  - ☐ Physical Therapy/Occupational Therapy Notes
  - ☐ Patient Discharge Plan
  - ☐ Other _____
- ☐ Information contained in the Patient's medical record related to psychiatric and/or psychological diagnosis, status, symptoms, prognosis, and treatment to date.
- ☐ Information contained in the Patient's medical record related to treatment for alcohol and/or drug abuse.

THE INFORMATION TO BE DISCLOSED WILL BE USED FOR THE FOLLOWING PURPOSE:

- ☐ Sharing with other health care providers as needed
- ☐ Insurance processing
- ☐ Legal reasons
- ☐ Personal use
- ☐ Other:_____

This Authorization shall cover actions by and for Duke University, Duke University Health System, and the Private Diagnostic Clinic, PLLC, and all of their respective employees, workforce, and business associates. This Authorization may be revoked at any time, provided the revocation is a properly executed written document and delivered to the Health Information Management Department (see address above). Such revocation shall not affect disclosures prior to the revocation to the extent that this Authorization was relied upon for such disclosures made prior to the revocation. I understand that once the information is disclosed, it may be re-disclosed by the recipient and federal and/or state privacy laws may not protect the re-disclosure. I understand authorizing the disclosure of information identified above is voluntary, and this Authorization is not intended to alter the patient's ability to receive medical care from any health care provider.

This authorization will expire on the following date or event: _____
If I fail to specify an expiration date or event, this authorization will expire one year from the date on which it was signed.

_____ _____ _____
Date Signature of Patient** or Legal Representative** Signature of Witness

****If the Patient is under 18 years of age, unless the Patient is an emancipated minor, this Authorization (and any revocation) must be signed by a parent, guardian, or other person acting in loco parentis who has the authority to act on the minor-Patient's behalf.** By signing this form for someone else, you as the parent, guardian, a party acting in loco parentis, or legal representative warrant that you have the legal authority to act on the Patient's behalf and that you am not prohibited by Court Order from having access to the requested medical records.

* Several components and sites of Duke University, the Duke University Health System, and the Private Diagnostic Clinic, PLLC maintain separate medical records (e.g., student health, primary care, community PDC practices, etc.) that are not electronically linked and therefore not covered by this Authorization. If applicable, please contact those components / sites for additional medical records.